

SATERI PISANI EDUCATION SOCIETY'S
Shri. Gopal Gaonkar Memorial
GOA MULTI-FACULTY COLLEGE
Dharbandora-Goa

STUDENT PARTICULAR FORM

1. Full Name of the Student:

2. Place of Birth: _____

3. Marital Status: Married/Unmarried

4. Permanent Address:

5. Contact No. of Parent/Guardian (preferably WhatsApp No.): _____

6. Academic Gap if any: Yes/No

If yes, specify number of years: _____

Reason thereto: _____

7. Reference No. of Anti-Ragging Affidavit: _____

8. Academic Bank of Credits (ABC) No.: _____

9. ABHA Registration No: _____

10. Bank Details:

Name of the Bank:

Account No.: _____

IFSC Code: _____

MICR Code: _____

Branch: _____

11. Participation in Sports Activities:

Level	Event Name and Organizer	Year
National		
State		
District		
Taluka		

Participation in Cultural Activities:

Level	Event Name and Organizer	Year
National		
State		
District		
Taluka		

12. Participation in other activities: _____

13. Award/Achievements, if any: _____

14. Would you like to avail KTC Facility arranged by the college (if any)? Yes/No

If yes, kindly specify the route:

Sanquelim to College

Ponda to College

Sanvordem to College

Date: _____

Place: _____

I hereby, declare that all the information furnished above is true to the best of my knowledge.

Signature: _____

Name of the Student: _____

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CODE OF CONDUCT FOR STUDENTS

1. Students **must wear their Identity Card compulsorily** while in the college premises.
2. **Consumption of tobacco, drugs, liquor and all other banned substances, and also smoking are strictly prohibited** in the college including its campus and also in buses arranged for the students by the college.
3. Students are **not allowed to use cell phones** during lecture hours, except for curriculum if permitted by the concerned teacher.
4. Use of **chewing gums or any eatables** during class hours or guest lecturers is strictly not allowed.
5. Students should arrive to college on time. Students are **not permitted to leave** college before their scheduled time without the permission of the Principal.
6. Students shall keep **minimum required attendance** as stipulated by the Goa University Ordinance.
7. Students using two-wheelers to come to college **should use helmets and have their helmet locked to their vehicle and should have a valid driving license**, though students are expected not to use vehicles to come to college, except for unavoidable reasons with the permission of the authority.
8. Students should not litter classrooms, College area, campus and buses arranged by the college.
9. Students must abide by the norms of decorum and respect members of the staff and fellow students. Students have to be courteous and respectful to teachers/staff at all times. Students should not indulge in any arguments with teaching and non-teaching staff.
10. Utmost care should be taken to ensure that there is no danger posed and/or damage is caused to the College property and Students/Staff of the college.
11. **Students should be appropriately and modestly dressed.**
12. Uniform (if applicable) is must for presentations and Guest Lecture sessions, and any other College program/function.
13. **Students representing the college in Competitions, Field Visit etc. should be in proper uniform/dress, wearing ID Card etc.**, as the case may be.
14. It is obligatory on the part of students to read the College Notice Boards and College Website every day to take note of announcements that are put up/ uploaded on timely basis.
15. **No outsider should be invited to attend classes, functions and programs** of the College without the prior permission of the Principal.
16. In case **students have a complaint/issue, the same should be brought to the notice of the concerned authority.** In case of individual complaints, students are advised to discuss the same with their class mentor. If students have some urgent complaints, then they **should mail it to the Principal/College** on [gmfcgoa2013@gmail.com](mailto:gmfgoa2013@gmail.com).
17. No group representation will be entertained. Class Representative (CR) should represent the issues of their respective class.
18. **No student shall remain absent for tests, assessment and examinations** without the prior permission of the Principal or shall inform immediately on joining the college.
19. Attendance for Guest Lectures, Workshops, Seminars, and Conferences is compulsory for all the students.
20. **Loitering in the campus is strictly disallowed.**
21. Any slang/foul language, vulgarity, or abusive comments within the campus will not be tolerated.
22. **No students are allowed to post on any Social Media about any issue(s) regarding teaching staff / non-teaching staff / students /college.**
23. All students must be regular and punctual for lectures, practical sessions, tests, examinations and other academic sessions.
24. Copying, cheating etc. in any exams is **strictly prohibited** and will be dealt with as per the University Rules.
25. **Ragging and sexual harassment are strictly banned** in the college and will be dealt with as per Goa University rules.
26. Participation in any activity including Sports, Cultural NSS, NCC events arranged by the college on the behalf of the college is purely voluntary and in case of any mishap during the event or during the transit for the event, the college or its authority shall not be held responsible for the same.
27. Male students are **not allowed to wear earrings or ear studs** while in college campus.

28. Any Rules and Regulations, in addition to the above, notified separately from time to time by way of circulars and or notices will be binding on the students.

Student/s violating any of the above rules will attract strict action as per the rules. If Student/s is/are found violating the rules repeatedly/or found indulge in gross misconduct, stern action will be initiated against the concerned and it may lead to suspension and/or rustication and/or denial of future admission.

I HEREBY DECLARE THAT I HAVE READ AND UNDERSTOOD THE CODE OF CONDUCT AND ETHICS AS STATED ABOVE. FURTHER, I STATE THAT I SHALL ABIDE BY THE SAME.

Declared this _____ day of _____ month of _____ year.

Signature of the student: _____

Name of the student: _____

Contact No: _____

UNDERTAKING CUM DECLARATION BY THE PARENT

(ABOUT ADHERENCE TO CODE OF CONDUCT)

I, Ms./Mr. _____ the Parent/Guardian of
_____ studying in _____ Class, hereby undertake that my ward
will abide by the Code of Conduct as stated above.

Name of the Parent/Guardian _____

Address: _____

Signature of Parent / Guardian

Contact No: _____

Date: _____

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ANNEXURE I
UNDERTAKING CUM DECLARATION BY THE STUDENT
(AGAINST RAGGING)

I,Ms./Mr. _____ S/O,

D/O, Mr. _____ having been admitted to _____ (Class)
_____ (Name of the course) bearing Roll No. _____ / Application Id. _____ in

SPES's, Goa Multi-Faculty College, Dharbandora -Goa, have read and understood the UGC regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations which is available in the prospectus which is uploaded on the college website (www.gmfc.ac.in).

1. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
2. I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
3. I hereby solemnly aver and undertake that:
 - I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
4. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
5. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year

Signature of the Student: _____

Name of the Student: _____

Contact No.: _____

ANNEXURE II
UNDERTAKING CUM DECLARATION
BY PARENT/GUARDIAN

I, Ms./Mr. _____ the Parent / Guardian of
Ms./Mr. _____ studying in _____ Class,
hereby solemnly aver and undertake that my ward will not indulge in any behavior or act that amounts to
violation of the above-mentioned Ordinance and Laws. Further, I undertake that my ward will not participate
in or abet or propagate through any act of commission or omission that may be constitute as Ragging as per
the above-mentioned Ordinance/Law.

I agree with aforesaid contents as stated by my ward and also vouch for his / her behavior in the college.

Name of the Parent/Guardian _____

Address: _____

Signature of Parent / Guardian

Contact No: _____

Date: _____

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**UNDERTAKING CUM DECLARATION BY THE STUDENT
(AGAINST SEXUAL HARASSMENT)**

I, Ms./Mr. _____ S/O, D/O,
Mr. _____ having been admitted to _____
(Class) _____ (Name of the course) bearing Roll No. _____ / Application
Id. _____ in SPES's, Goa Multi-Faculty College, Dharbandora -Goa, have read and
understood Ordinance XV D (The Sexual Harassment of Women at Workplace (Prevention, Prohibition and
Redressal) Act, 2013 and the University Grants Commission (Preventive, Prohibition and Redressal of
Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations 2015
and Goa University Policy (Preventive And Remedial) On Sexual Harassment Of Women At The Workplace
2010 which is available on the college website (www.gmfc.ac.in).

1. I say that I have carefully read and fully understood what constitutes Sexual Harassment and the provisions contained in the said Ordinance and Laws.
2. I am fully aware of the penal and administrative action that can be taken against me if I am found guilty as per the above Ordinance and other Laws.
3. I hereby solemnly aver and undertake that I will not indulge in any behavior or act that amounts to violation of the above-mentioned Ordinance and Laws. I will not participate in or abet or propagate through any act of commission or omission that may be constitute as Sexual Harassment as per the above-mentioned act.
4. I hereby solemnly affirm that, if found guilty of violation of the provisions contained in the above-mentioned Ordinance and Laws, I am liable for punishment according the above said Ordinance and Laws, without prejudice to any other criminal action that may be taken against me under any penal law for the time being in force.
5. I hereby declare that I have not been expelled or debarred from admission in any institution in the state/country on account of being found guilty of, abetting or being part of a conspiracy to promote sexual harassment; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of the student: _____

Name of the student: _____

Contact No: _____

**UNDERTAKING CUM DECLARATION BY THE PARENT
(AGAINST SEXUAL HARASSMENT)**

I, Ms./Mr. _____ the Parent / Guardian
of _____ studying
in _____ Class, hereby undertake that my ward will not indulge
in any behavior or act that amounts to violation of the above-mentioned Ordinance and Laws. Further, I
undertake that my ward will not participate in or abet or propagate through any act of commission or
omission that may be constitute as Sexual Harassment as per the above-mentioned Ordinance/Law.
I agree with aforesaid contents as stated by my ward and also vouch for his / her behavior in the college.

Name of the Parent/Guardian _____

Address: _____

Signature of Parent / Guardian

Contact No: _____

Date: _____



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SHREE SATERI PISSANI EDUCATION SOCIETY'S

Shri. Gopal Gaonkar Memorial GOA MULTI-FACULTY COLLEGE LIBRARY

NH-4A, Ponda-Belgaum Road, Dayanand Nagar, Tal. Dharbandora,
District-South Goa. 403 406 (INDIA). Mobile No:- 7768006580,
Website: www.gmfc.ac.in E-mail: gmfcgoa2013@gmail.com

Library Membership Form for Students

I hereby apply for the membership and permission to borrow books and other Information materials from the GMFC Library.

Name _____ S/D/O _____

GU Reg. No _____ (Class) _____ Div _____

Roll No. _____ Email (Private) _____

Phone (Res.) Phone (Cell)

Present Address _____

Permanent Address _____

Signature: _____
(Applicant)

Signature: _____
(Parents)

UNDERTAKING

I agree to abide by the library rules and regulations enforced from time to time and to pay the replacement value of the books and other material lost, damaged or destroyed whilst in my possession, and will take proper clearance from the library before leaving the Institute.

Date: _____

Signature: _____
(Applicant)

Confirmation from the Office

Certified that Mr. / Ms. _____ is the bonafide student of GMFC.

Signature: _____ Date: _____

Office Stamp

(For library staff only)

Membership No. _____ Date _____ Category _____

Date of Expiry / Clearence _____ Signature _____
(Librarian)