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SATERI PISANI EDUCATION SOCIETY'S

**Shri. Gopal Gaonkar Memorial**

**GOA MULTI-FACULTY COLLEGE**

RECOGNISED BY GOA UNIVERSITY, DHE, GOVT. OF GOA & UGC (UNDER SECTION 2(F) OF THE UGC ACT, 1956)

**Admissions for Academic Year 2024 - 2025**

**ALL THE COURSES ARE ON GRANT-IN-AID BASIS**

**B.Com. | B.B.A. | B.C.A.**

**PROSPECTUS CUM  
HANDBOOK 2024-25**

**B.B.A. AND B.C.A. COURSES ARE AICTE APPROVED**

**B.COM. COURSE APPROVED BY GOA UNIVERSITY**

**ALL COURSES ARE AFFILIATED TO GOA UNIVERSITY**

**CONTACT NO:**

**OFFICE NO: 7499918491**

**LIBRARY : 7499918492**



SCAN THIS QR CODE TO VISIT  
COLLEGE WEBSITE -  
[WWW.GMFC.AC.IN](http://WWW.GMFC.AC.IN)



SCAN THIS QR CODE  
FOR COLLEGE  
LOCATION



SCAN THIS QR CODE TO JOIN  
"GMFC ADMISSION HELPDESK"  
GROUP FOR ADMISSION DETAILS



**SATERI PISANI EDUCATION SOCIETY'S**

**Shri. Gopal Gaonkar Memorial**

**GOA MULTI-FACULTY COLLEGE,**

**Dharbandora – Goa**

(Affiliated to Goa University and Recognized by Government of Goa and  
under section 2(f) of UGC Act 1956)

**PROSPECTUS CUM HANDBOOK**

**2024-2025**

**PROGRAMMES OFFERED**

**Bachelor of Business Administration (BBA)-AICTE Approved**

Degree Programme (Govt. Grant - in - Aid) Affiliated to Goa University

**Bachelor of Computer Applications (BCA)-AICTE Approved**

Degree Programme (Govt. Grant - in - Aid) Affiliated to Goa University

**Bachelor of Commerce (B.Com) – Goa University Approved**

Degree Programme (Govt. Grant - in - Aid) Affiliated to Goa University

Corresponding Address: - NH-4A, Ponda-Belgaum Road, Dayanandnagar, Near Sanjeevani Sugar  
Factory Tal. Dharbandora, District-South Goa, 403 406 (INDIA)

Phone No. 7499918491 / 7499918492

Email: [gmfcgoa2013@gmail.com](mailto:gmfcgoa2013@gmail.com) Website: [www.gmfc.ac.in](http://www.gmfc.ac.in)



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## CHAIRPERSON'S MESSAGE



Dear Students and Parents,

I want to express my gratitude for your interest in the courses offered at SPES's Goa Multi-Faculty College, Dharbandora.

I am pleased to inform you that GMFC stands out as one of the few colleges in India providing government-subsidized BBA & BCA courses. Additionally, our B.Com. the program follows a government-aided fee structure.

At GMFC, our priority is to cultivate an environment where students are empowered to innovate, explore, and realize their potential. We are dedicated to offering a comprehensive interdisciplinary education that integrates theoretical knowledge with practical industry exposure and skill enhancement.

Our goal extends beyond merely shaping future managers, entrepreneurs, and skilled professionals. We aim to nurture responsible citizens who understand their societal duties.

GMFC is committed to produce self-reliant, adaptable graduates who can navigate the rapidly changing job market. We recognize that education doesn't stop with a degree; it's a lifelong journey of skill enhancement and adaptation to new opportunities.

I encourage you to carefully review the information in this prospectus and make an informed decision about your academic future.

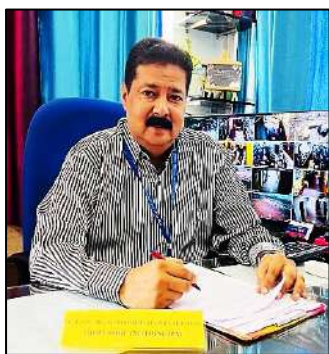
Wishing all young learners a successful and fulfilling journey ahead.

Warm regards,

Mrs. Sadischya G. Gaunker  
Chairperson



## PRINCIPAL'S MESSAGE



*"Those who keep learning, will keep rising in life"~ Charlie Munger*

Dear Prospective Students,

It is with great pleasure that I extend a warm welcome to you on behalf of the entire faculty and staff of Goa Multi-Faculty College (GMFC), Dharbandora.

This college was established in the year 2013 to provide affordable education to underprivileged and marginalized students of the society, particularly hailing from rural areas. Since then, the institution has developed deep socio-cultural roots in Dharbandora Taluka and today GMFC has its integral presence in this region. Though we still hold this desire dear to the heart, over the last decade, we grew to be recognized as an emerging leader in the education sector in Goa. Therefore today, we attract young learners from all corners of the State and beyond, and also from diverse communities and socio-economic groups.

This college enjoys the unique distinction of being the only college in Goa where BBA and BCA courses are also offered as grant-in-aid courses, along with the traditional B. Com. course. Thus, students here can get the benefit of pursuing courses like BBA and BCA while paying the lowest and affordable fees in Goa.

The National Education Policy (NEP) 2020 implemented from the academic year, 2023-24 at the first year of general education undergraduate colleges in Goa will roll on to the second year during this academic year. However, those students studying in third year would continue to be in their existing scheme (CBCS). From this academic year onwards, first year students of B.B.A and B.C.A programs are envisaged under AICTE, however B.com programme would continue to be under the aegis of the Goa University.

At Goa Multi-Faculty College, we are committed to providing a holistic education that fosters academic excellence, personal growth, and professional development. Our institution prides itself on offering a diverse range of courses designed to meet the evolving needs of today's dynamic job market. Alumni of the College have excelled in different fields and are occupying good positions at State, National and International level.

As you peruse through this prospectus, you will find detailed information about our Bachelor of Commerce (B.Com), Bachelor of Business Administration (BBA), and Bachelor of Computer Applications (BCA) programs. These programs are meticulously crafted to equip our students with the knowledge, skills, and competencies necessary to excel in their chosen fields.

Our dedicated faculty members are not only experts in their respective disciplines but also passionate mentors who are committed to nurturing the talents and aspirations of our students. Through a blend of theoretical instruction, practical application, and experiential learning opportunities, we strive to provide a well-rounded educational experience that prepares our graduates to succeed in the global marketplace. We extend the areas of strengths, support the areas of weaknesses and attend to the emotional, Social and Physical well being of every learner.

Moreover, at Goa Multi-Faculty College, we understand the importance of holistic development and inclusive education. Therefore, in addition to academic pursuits, we offer a vibrant campus life enriched with cultural events, sports activities, community service initiatives, and professional development workshops. We believe that these extracurricular opportunities complement our academic curriculum and contribute to the overall growth and development of our students.

As you embark on your academic journey, I encourage you to explore all that Goa Multi-Faculty College has to offer. Whether you aspire to become a financial analyst, a business leader, a software developer, or pursue any other career path, we are here to support you every step of the way.

I invite you to join our thriving academic community and be a part of our legacy of excellence.  
Warm regards,

**Prof. (Dr.) Shaikh Mohammad Parvez Al-Usmani**

{D. E. (Civil), M. Sc. (Physics), M. Phil. (Material Science), Ph. D. (Environmental Science), Fellow-AEB}

**Professor & Principal**



## **ABOUT THE COLLEGE**

Sateri Pisani Education Society's, Shri. Gopal Gaonkar Memorial, **Goa Multi-Faculty College (GMFC)**, Dharbandora-Goa is a passionate dream-come-true of Dr. Ganesh Gaonkar, who has been conferred with Ph.D., a visionary institution builder and an able first generation, self-made entrepreneur. The Goa Multi-Faculty College envisages SPES's great vision of Sustainable Development through Education, by aiming to empower under-privileged children born in rural and remote areas by providing them the opportunity of modern education for their Social-economic progress and holistic development.

The college came into being in 2013 with the introduction of two courses namely BBA and B.Com. In the subsequent year, BCA was added. The solemn objective of establishing this institution was to offer an undergraduate education at affordable cost to the students hailing from marginalised sector of the society, from rural and mining regions. However, the students from other parts of Goa as well as from different socio-economic status seek admission to this college.

This institution is the only college to offer tertiary level education in the entire of Dharbandora Taluka. It temporarily operates from the fully renovated premises of the Government High School, Near Sanjeevani Sugar Factory, Dayanandnagar, Dharbandora – Goa. The construction of a new and ultra-modern premises will commence shortly and codal formalities towards the same is under process. It is the matter of satisfaction that the college has been able to fulfil its obligation of starting the same.

### **About the Society**

Sateri Pisani Education Society (SPES), Goa, is a democratic functioning society duly registered under Society's Registration Act (21 of 1860) on 4<sup>th</sup> October 2012 with Registration No. 662/Goa/2012 with 18 promoters. The society comprises of young, educated and enterprising people with dynamic profile, active in social and political movements. Members of SPES are Statesmen, businessmen, educationists and administrators. The society is currently led by Mrs. Sadischya Gaunker, Wife of Dr. Ganesh Gaonkar, MLA of Sanvordem Constituency, a Philanthropist and a well-known Social Worker.

### **Motto**

Education is the biggest embodiment of all.

### **Vision**

Sustainable development through education in an environment that values diversity, individuality, mutual respect and free exchange of ideas.

### **Mission**

To provide high quality, student-centered education and lifelong learning opportunities for the communities we serve.

**TEACHING STAFF****Prof. (Dr.) Shaikh Mohammad Parvez Al-Usmani**

{D. E. (Civil), M. Sc. (Physics), M. Phil. (Material Science), Ph. D. (Environmental Science), Fellow-AEB}

**Professor & Principal**

Sr. No	Name of the Faculty	Nature of appointment	Designation	Total Teaching / Work Experience	Qualification
1	Dr. Manasvi M. Kamat	Regular (On Lien)	Currently Principal at MES College of Arts and Commerce	24 Years	Ph.D (Economics), M.A (Economics), UGC-NET, PGDIBO, PGDM
2	Dr. Ulhas Bansode	Regular	Assistant Professor in Commerce	12 Years	Ph.D (Banking & Finance) M.Com (Accounting & Finance) NET (Commerce) CS (Inter)
3	Dr. Subasish Mohanty	Regular	Assistant Professor in Commerce	12 Years	Ph.D (Commerce) M.Com (BHU) NET-JRF (Commerce) NET-(Management) NET-(HR, PM, PGDHRM, PGDM)
4	Mr. Neelesh Morajkar	Regular	Assistant Professor in Commerce	13 Years	M.Com (Accounting) NET-Commerce
5	Dr. Prasannakumar Ganji	Regular	Assistant Professor in Business Administration	15 Years	Ph.D (Business Administration) M.Phil (Business Administration) M.B.A., B.B.A., NET – Management KSET – Management
6	Dr. Kaustubh Kamat	Regular (On Deputation to DHE)	Assistant Professor in Department of Business Administration	08 Years	BE (IT), MMM, PGDM (Systems), UGC-NET (Management), Ph.D (Tourism Management)
7	Mr. Eknath Shirodkar	Regular	Assistant Professor in Business Administration	09 Years	M.B.A. ( Financial Services) NET (Commerce)



8	Ms. Sonam Gondlekar	Regular	Assistant Professor in Psychology (Industrial Management/HRM)	10 Years	M.A. – Psychology (HRM) NET – Psychology
9	Mr. Rajendra Gounder	Regular	Assistant Professor in Economics	17 years	M.A (Economics), M.Phil (Economics), UGC-NET (Economics)
10	Ms. Kalpita Naik	Regular	Assistant Professor in Commerce	12 Years	M.Com, MH-SET (Commerce), LLM
11	Dr. Nisha Sawant	Regular	Assistant Professor in IT & Computer Applications	12 Years	Ph.D (Management) MCA, SET (Computer Science & Applications) MBA (Finance), NET (Management)
12	Mr. Ajit Faras	Regular	College Librarian	6 Years	MLISC, NET, SET
13	Mr. Sandesh Gaonkar	Regular	Assistant Professor in IT & Computer Applications	10 Years	MCA NET (Computer Science & Applications)
14	Ms. Nilaxi Chari	Regular	Assistant Professor in IT & Computer Applications	12 Years	MCA SET (Computer Science & Applications)
15	Mr. Abhishek Gudekar	Regular	Assistant Professor in IT & Computer Applications	11 Years	M.Sc. Computer Science NET, SET



**TEACHERS WHO SERVED THE INSTITUTE FOR ACADEMIC YEAR 2023-24**

<b>Sr. No</b>	<b>Name of the Faculty</b>	<b>Nature of appointment</b>	<b>Designation</b>	<b>Total Teaching Experience</b>	<b>Qualification</b>
1	Ms. Sneha Krishnanath Gaonkar	Lecture Basis	Assistant Professor in Business Administration	2 Years	M.Com. SET
2	Ms. Pooja Sadashiv Gaonkar	Lecture Basis	Assistant Professor in Economics	2 Years	MA (Economics)
3	Ms. Daksha M. Kunkalienkar	Contract Basis	Assistant Professor in Commerce	10 Years	M.Com. SET
4	Ms. Milan A. Gaonkar	Contract Basis	Assistant Professor in IT & Computer Applications	5.5 Years	B.E. (IT) M.E. (CSE) SET
5	Ms. Pranita Popat Gaonkar	Lecture Basis	Assistant Professor in Environmental Studies	1 Years	M.Sc., SET, B.Ed
6	Ms. Siddhangi Manoj Naik	Lecture Basis	Assistant Professor in Mathematics and Statistics	1 Years	M.Sc. (Mathematic)
7	Ms. Sharada P. Kaisuvkar	Contract Basis	Assistant Professor in IT & Computer Applications	11 Years	B.E. (IT) M.E. (IT) SET
8	Ms. Rajlaxmi Gajanan Naik	Lecture Basis	Assistant Professor In Psychology (HRM/ Industrial Management)	10 Years	M.A. in Psychology (Human Resource management)



9	Ms. Anaya Umesh Mulik	Contract Basis	Assistant Professor in IT & Computer Applications	4 Years	B.E. (IT) M.E. (IT)
10	Ms. Deepti Gaonkar	Lecture Basis	Assistant Professor in IT & Computer Applications	14 Years	B.E., M.E. (IT)
11	Ms. Divya Xavier Mangeshkar	Lecture Basis	Assistant Professor in Philosophy	NIL	BA, MA
12	Mr. Aniket Sawardekar	Contract Basis	Assistant Professor in IT and Computer Applications	9 Years	M.Sc. (IT)
13	Ms. Nandita Dessai	Lecture Basis	Assistant Professor in Political Science	3 Years	M.A. (Political Science)
14	Ms. Jagruti Patkar	Lecture Basis	Assistant Professor in English	5 Years	M.A. (English Literature)
15	Mrs. Vrushali Kelekar	Lecture Basis	Assistant Professor in English	19 Years	M.A. (English Literature)
16	Ms. Prashanti Ramchandra Bhamaikar	Contract Basis	Assistant Professor in Commerce and Accounting	5 Years	M.com, NET
17	Mr. Keatan Pundalik Jadhav	Lecture Basis	Assistant Professor in Performing Art ( Theater )	5 Years	Master in Theatre Art
18	Mr. Sanket Uday Jotkar	Contract Basis	Assistant Professor in Physical education	5 Years	M.P.Ed, NET



19	Ms. Chaitali Budhaji Majik	Lecture Basis	Assistant Professor in Business Administration	NIL	M.B.A.
20	Ms. Manisha Dharmu Velip	Lecture Basis	Assistant Professor in Business Administration	6 Months	M.Com, B.Ed
21	Ms. Siddhi Shamba Naik	Lecture Basis	Assistant Professor in Business Administration	1.5 Year	M.A., B.Ed

**NON-TEACHING STAFF**

<b>Sr. No</b>	<b>Name</b>	<b>Designation</b>
1	Mr. Girish Gaonkar	Instructor in Physical Education
2	Mr. Praneet Shigaonkar	Accountant
3	Mr. Prasad Kamat	Head Clerk
4	Ms. Ruchi Kuttikar	System Administrator
5	Mr. Diptesh Prabhu Dessai	Librarian Grade –I
6	Mr. Virendra Jaiswal	UDC
7	Ms. Chandrika Naik	Laboratory Assistant
8	Ms. Anjali Bicholkar	Junior Stenographer
9	Ms. Trupti Naik	LDC
10	Mr. Devidas Gaonkar	LDC
11	Ms. Ujwala Gaonkar	LDC
12	Mr. Mahesh Gaonkar	MTS
13	Mr. Suresh Gaonkar	MTS
14	Mr. Saiprasad Naik	MTS
15	Ms. Kiran Mamlekar	MTS
16	Mr. Mahesh Shirgaonkar	MTS
17	Ms. Karishma Gaonkar	MTS
18	Ms. Suchi Gaonkar	College Counsellor (Contract)



**APPRENTICE**

Sr.No	Name	Designation
1	Miss. Lishma Nilesh Parvatkar	Account Executive
2	Mast. Pritam Ranganath Gaonkar	HR Executive
3	Mast. Akshay Anand Naik	Office Operation Executive
4	Mast. Shivam Sadashiv kamat	Account Executive
5	Miss. Sujata Shankar Rathod	Account Executive
6	Miss. Mansi Gurudas Kerkar (1 Month)	Account Executive
7	Miss. Akshata Ankush Khutkar(6 Month)	Account Executive

**College Office Timings: 8.30 a.m. to 6.00 p.m.**

**BACHELOR OF BUSINESS ADMINISTRATION (BBA - Govt. Aided)**

Bachelor of Business Administration (BBA) is a full-time program that aims to build competence in students so that they can effectively undertake entry-level and middle-level managerial jobs in various organizations. The BBA degree is designed to give a broad knowledge of the functional areas of a company and their interconnections while also allowing for specialization in a particular area. The degree also develops the student's practical managerial ability, communication skills and business decision-making capability. The BBA program at GMFC incorporates class learning and practical experience in case studies, projects, presentations, internships, industrial visits, summer placements and interaction with experts from the industry.

**Objectives:**

- To build competence in students to take up entry-level managerial employment in business organizations.
- To develop entrepreneurial acumen in students and assist them with required mentoring and incubation support.

**FEE STRUCTURE FOR THE ACADEMIC YEAR 2024-25 BBA COURSE**

Sr. No	Particulars	F. Y.	S. Y.	T. Y.
		₹	₹	₹
1	Tuition Fees	2000	2000	2000
2	Library Fees	500	500	500
3	Gymkhana Fees	500	500	500
4	Student Aid Fund	130	130	130
5	Other Fee	500	500	500
6	PTA Fees	500	500	500
7	Caution Money Deposit	70	70	70
8	Library Deposit Fees	70	--	--
9	Student ID Card Fees	150	150	150
10	I.Tech. Charges	820	820	820
11	Laboratory Fees	500	500	500
12	IAIMS Fees	225	225	225
13	Registration Fees	695	--	--
14	Magazine/Academic Diary/Placement Brochure	500	500	500
15	Academic Re-structure & Development	1500	1500	1500
Total		Rs. 8660	Rs. 7895	Rs. 7895

Note: - Exam fees will be charged during the time of the respective examination, as notified by Goa University.

\*Subject to change as per the directives of Directorate of Higher Education

**BBA PROGRAMME STRUCTURE****PROGRAM STRUCTURE (UNDER NEP) FOR FIRST YEAR OF BBA****\*\* SUBJECT TO CHANGE AS PER AICTE**

<b>SEMESTER I</b>			
<b>Sr. No.</b>	<b>Category</b>	<b>Code &amp; Name of the Course</b>	<b>Credits</b>
1	Major- Core Course	MGA-100 Management Process & Organisational Behaviour	4
2	Minor Course	MGA-111 Human Resource Management	4
3	Multidisciplinary Courses	PSY-131 Psychology of Adjustment	3
4	Ability Enhancement Course	ENG-151 Communicative English: Spoken and Written	2
5	Skill Enhancement Course	MGA-144 Computer Networking	3
6	Value Added Course	VAC-103 Environmental Practices in Goa	2
7	Value Added Course	VAC-110 Indian Economic Thought	2
<b>Total</b>			<b>20</b>

<b>SEMESTER II</b>			
<b>Sr. No.</b>	<b>Category</b>	<b>Code &amp; Name of the Course</b>	<b>Credits</b>
1	Major - Core Course	MAG-102 Marketing Management	4
2	Minor Course	MAG-112 Financial Statement Analysis	4
3	Multidisciplinary Course	PSY-132 Environment Psychology	3
4	Ability Enhancement Course	ENG-152 Digital Content Creation in English	2
5	Skill Enhancement Course	MGA-147 Critical Thinking	3
6	Value Added Course	VAC-117 Life Skills	2
7	Value Added Course	VAC-111 Awareness of Cyber Crimes and Security	2
<b>Total</b>			<b>20</b>

MC – Multidisciplinary Course, AEC – Ability Enhancement Course, SEC – Skill Enhancement Course, VAC – Value Added Course

\*\*

**The detailed course structure will be updated as per the directives of the Directorate of Higher Education / Goa University/ AICTE.**

**PROGRAM STRUCTURE (UNDER NEP) FOR SECOND YEAR OF BBA****\*\* SUBJECT TO CHANGE AS PER GOA UNIVERSITY**

<b>SEMESTER III</b>		
<b>Sr. No.</b>	<b>Category</b>	<b>Credits</b>
1	Major - Core Course	4
2	Major - Core Course	4
3	Minor Course – VET	4
4	Multidisciplinary Courses	3
5	Ability Enhancement Course	2
6	Skill Enhancement Course	3
<b>Total</b>		<b>20</b>

<b>SEMESTER IV</b>		
<b>Sr. No.</b>	<b>Category</b>	<b>Credits</b>
1	Major- Core Course	4
2	Major- Core Course	4
3	Major- Core Course	4
4	Major- Core Course	2
5	Minor Course	4
6	Ability Enhancement Course	2
<b>Total</b>		<b>20</b>

MC – Multidisciplinary Course, AEC – Ability Enhancement Course, SEC – Skill Enhancement Course, VAC – Value Added Course

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**The detailed course structure will be updated as per the directives of the Directorate of Higher Education / Goa University.**



**PROGRAM STRUCTURE (UNDER CBCS) FOR THIRD YEAR OF BBA**

<b>TERM IX</b>			
<b>Sr. No.</b>	<b>Category</b>	<b>Code &amp; Name of the Course</b>	<b>Credits</b>
1	Optional Business Courses	BBOM007 - International Marketing / BBOH001 - Talent Acquisition	2 / 3
2		BBOM010 - Retail Management / BBOH005 - Learning & Development	2 / 3
3		BBOM004 - Digital Marketing / BBOH004 - Career Management	2 / 1
4		BBOM005 - Service Marketing / BBOH008 – HRIS	2 / 1
5		BBOF005 - Stock Market Operations	2
6	Optional Non-Business Courses	BBON027 - Theatre Art	2
7		BBON026 - Cultural Heritage of Goa II	2
<b>Total</b>			<b>14</b>

<b>TERM X</b>			
<b>Sr. No.</b>	<b>Category</b>	<b>Code &amp; Name of the Course</b>	<b>Credits</b>
1	Optional Business Courses	BBOM008 - Marketing Research / BBOH012 - Employee Engagement	2 / 2
2		BBOM009 - Product Management / BBOH011 - Industrial & Organizational Psychology	2 / 2
3		BBOM003 - Brand Management / BBOH009 - Competency Mapping	2 / 2
4		BBOM011 - Sales Management / BBOH007 - Industrial Relations	2 / 2
5		BBOF006 - Working Capital Management	2
6	Optional Non-Business Courses	BBON034 - Database Management System & Web Designing	2
7	Soft-skill Courses	BBCS009 - Team Building	1
<b>Total</b>			<b>13</b>



<b>TERM XI</b>			
<b>Sr. No.</b>	<b>Category</b>	<b>Code &amp; Name of the Course</b>	<b>Credits</b>
1	Optional Business Courses	BBOH010 – Leadership	2
2	Soft-skill Courses	BBCS010 - Emotional Intelligence	2
3	Optional Non-Business Courses	BBON033 - Digital Image Processing	2
4	Internships in Organizations and Report	BBIR003 - Internship Report 3	4
5	Internship Seminar	BBIS003 - Internship Seminar 3	2
<b>Total</b>			<b>12</b>

### **SCHEME OF EXAMINATIONS FOR BBA**

#### SCHEME OF EXAMINATION FOR THE FIRST YEAR UNDER AICTE

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The details shall be updated as per the directives of the Directorate of Higher Education / Goa University/AICTE.

#### SCHEME OF EXAMINATION FOR THE SECOND YEAR UNDER NEP

As per the Goa University Ordinance for NEP – OA-38

#### SCHEME OF EXAMINATION FOR THE THIRSD YEAR UNDER CBCS

As per the Goa University Ordinance for NEP – OA-24

**BACHELOR OF COMPUTER APPLICATIONS (BCA- Govt. Aided)**

Fast growing information technology and communication systems have become critical components of almost every company's strategic plan. Companies which want to take advantage of the new information technologies and communication systems require expert professionals, who can apply computer science principles to solve problems produced by the interface between business and technology. The BCA Course is an undergraduate program where students are exposed to various areas of computer applications including the latest developments in the industry.

**Objectives:**

- To inculcate in students, responsibility and self-discipline in the learning process.
- To enable students to acquire specific skills in keeping with their area of study.
- To make the evaluation system continuous and more objective.
- To provide a choice to the students in choosing their courses.

**FEE STRUCTURE FOR ACADEMIC YEAR 2024-25 BCA COURSE**

Sr. No	Particulars	F. Y.	S. Y.	T. Y
		₹	₹	₹
1	Tuition Fees	2000	2000	2000
2	Library Fees	500	500	500
3	Gymkhana Fees	500	500	500
4	Student Aid Fund	130	130	130
5	Other Fee	500	500	500
6	PTA Fees	500	500	500
7	Caution Money Deposit	70	70	70
8	Lab. Practical Fees	950	950	950
9	I. Tech. Charges	820	820	820
10	Library Deposit Fees	70	--	--
11	Student ID Card Fees	150	150	150
12	IAIMS Fees	225	225	225
13	Registration Fees	695	--	--
14	Magazine/Academic Diary/Placement Brochure	500	500	500
15	Academic Re-structure & Development	1500	1500	1500
Total		Rs. 9110	Rs. 8345	Rs. 8345

Note: - Exams fees will be charged during the time of the respective examination, as notified by the Goa University.

\*Subject to change as per the directives of Directorate of Higher Education

**BCA PROGRAMME STRUCTURE****PROGRAM STRUCTURE (UNDER NEP) FOR FIRST YEAR OF BCA****\*\* SUBJECT TO CHANGE AS PER AICTE**

<b>SEMESTER I</b>			
<b>Sr. No.</b>	<b>Category</b>	<b>Code &amp; Name of the Course</b>	<b>Credits</b>
1	Major (Core) Course	CSA-100 Problem Solving and Programming	4
2	Minor Course	MAT-112 Elementary Statistics	4
3	Multidisciplinary Course	COM- 132 Fundamentals of Stock Market	3
4	Ability Enhancement Course	ENG-151 Communicative English: Spoken and Written	2
5	Skill Enhancement Course	CSA-142 Python Programming	3
6	Value Added Course	VAC-101 Environmental Studies 1	2
7		VAC-110 Indian Economic Thought	2
<b>Total</b>			<b>20</b>

<b>SEMESTER II</b>			
<b>Sr. No.</b>	<b>Category</b>	<b>Code &amp; Name of the Course</b>	<b>Credits</b>
1	Major (Core) Course	MAT-100 Foundational Mathematics	4
2	Minor Course	CSC- 112 Computer Software Fundamentals	4
3	Multidisciplinary Course	ECO-132 Globalization	3
4	Ability Enhancement Course	ENG-152 Digital Content Creation in English	2
5	Skill Enhancement Course	CSA-143 Data Analytics using Spreadsheets	3
6	Value Added Course	VAC-112 E-Waste Management	2
7		VAC-117 Life Skills	2
<b>Total</b>			<b>20</b>

MC – Multidisciplinary Course, AEC – Ability Enhancement Course, SEC – Skill Enhancement Course, VAC – Value Added Course

\*\*

**Detailed course structure will be updated as per the directives of Directorate of Higher Education / Goa University/AICTE.**

**PROGRAM STRUCTURE (UNDER NEP) FOR SECOND YEAR OF BCA****\*\* SUBJECT TO CHANGE AS PER GOA UNIVERSITY**

<b>SEMESTER III</b>		
<b>Sr. No.</b>	<b>Category</b>	<b>Credits</b>
1	Major (Core) Course	4
2	Major (Core) Course	4
3	Minor Courses	4
4	Multidisciplinary Course	3
5	Ability Enhancement Course	2
6	Skill Enhancement Course	3
<b>Total</b>		<b>20</b>

<b>SEMESTER IV</b>		
<b>Sr. No.</b>	<b>Category</b>	<b>Credits</b>
1	Major (Core) Course	4
2	Major (Core) Course	4
3	Major (Core) Course	4
4	Major (Core) Course	2
5	Minor VET Course	4
6	Ability Enhancement Course	2
<b>Total</b>		<b>20</b>

MC – Multidisciplinary Course, AEC – Ability Enhancement Course, SEC – Skill Enhancement Course, VET – Vocational Education and Training (VET)

\*\*

**Detailed course subjects and structure will be updated as per the directives of Directorate of Higher Education / Goa University.**

**PROGRAM STRUCTURE (UNDER CBCS) FOR THIRD YEAR OF BCA**

<b>SEMESTER V</b>			
<b>Sr. No.</b>	<b>Code</b>	<b>Name of the Course</b>	<b>Credits</b>
1	CAC-117	Web Technology	4
2	CAC-118	Information Systems	4
3	CAC-119	Web Technology Laboratory	2
4	CAD-101	Cyber Security	4
5	CAD-106	Human Computer Interaction	4
6	CAP-101	Project	-
<b>Total</b>			<b>18</b>

<b>SEMESTER VI</b>			
<b>Sr. No.</b>	<b>Code</b>	<b>Name of the Course</b>	<b>Credits</b>
1	CAC-120	Multimedia Technology	4
2	CAC-121	E-Commerce Applications	4
3	CAC-122	Multimedia Technology Laboratory	2
4	CAD-110	Data Science Concepts	4
5	CAD-111	Cloud Computing	4
6	CAP-101	Project	4
<b>Total</b>			<b>22</b>

**SCHEME OF EXAMINATIONS FOR BCA**

SCHEME OF EXAMINATION FOR THE FIRST YEAR UNDER AICTE

- \*\*

The details shall be updated as per the directives of the Directorate of Higher Education / Goa University/AICTE.

SCHEME OF EXAMINATION FOR THE SECOND YEAR UNDER NEP

As per the Goa University Ordinance for NEP – OA-38

SCHEME OF EXAMINATION FOR THE THIRSD YEAR UNDER CBCS

As per the Goa University Ordinance for NEP – OA-67

**BACHELOR OF COMMERCE (B.Com.)**

The degree is designed to provide the student with a wide range of managerial skills for Business and Industry while at the same time building competence in a Business and Industry oriented area. The students are exposed to general business principles and required accounting, economic and quantitative skills.

**Objective:**

- To impart quality education on par with international standards.
- To offer new, relevant Business and Industry based courses.
- To inculcate in students, responsibility, and self-discipline in the learning process.
- To empower students to acquire specific skills in keeping with their area of study.
- To make the evaluation system continuous and more objective.
- To offer a choice to the students in choosing their courses.

**FEE STRUCTURE FOR ACADEMIC YEAR 2024-25 B.COM COURSE.**

Sr. No	Particulars	F. Y.	S. Y.	T. Y
		₹	₹	₹
1	Tuition Fees	2000	2000	2000
2	Library Fees	500	500	500
3	Gymkhana Fees	500	500	500
4	Student Aid Fund	130	130	130
5	Other Fee	500	500	500
6	PTA Fees	500	500	500
7	Caution Money Deposit	70	70	70
8	Library Deposit Fees	70	--	--
9	Student ID Card Fees	150	150	150
10	I.Tech. Charges	820	820	820
11	IAIMS Fess	225	225	225
12	Registration Fees	695	--	--
13	Magazine/Academic Diary/Placement Brochure	500	500	500
14	Academic Re-structure & Development	1500	1500	1500
Total		Rs. 8160	Rs. 7395	Rs. 7395

Note: - Exams fees will be charged during the time of the respective examination, as notified by the Goa University.

\*Subject to change as per the directives of Directorate of Higher Education

**B.COM. PROGRAMME STRUCTURE****PROGRAM STRUCTURE (UNDER NEP) FOR FIRST YEAR OF B.COM.****B.Com (Single Major)  
Specialisation - Cost Accounting**

<b>SEMESTER I</b>			
<b>Sr. No.</b>	<b>Category</b>	<b>Code &amp; Name of the Course</b>	<b>Credits</b>
1	Major (Core) Course	COM-100 Financial Accounting	4
2	Minor Course	COM-111 Principles and Practice of Management	4
3	Multidisciplinary Course	ECO-131 Sustainable development	3
4	Ability Enhancement Course	ENG-151 Communicative English: Spoken and Written	2
5	Skill Enhancement Course	COM-144 Business Documentation COM-145 Innovation & Start-ups	3(1T+2P) 3(1T+2P)
6	Value Added Course	VAC-101 Environmental Studies 1	2
7		VAC-110 Indian Economic Thought	2
<b>Total</b>			<b>20</b>

<b>SEMESTER II</b>			
<b>Sr. No.</b>	<b>Category</b>	<b>Code &amp; Name of the Course</b>	<b>Credits</b>
1	Major (Core) Course	COM-101 Elements of Cost	4
2	Minor Course	COM-112 Fundamentals of Banking	4
3	Multidisciplinary Course	ECO-132 Globalization	3
4	Ability Enhancement Course	ENG-152 Digital Content Creation in English	2
5	Skill Enhancement Course	COM-148 Corporate Secretaryship	3
6	Value Added Course	VAC-112 E-Waste Management	2
7		VAC-117 Life Skills	2
<b>Total</b>			<b>20</b>

MC – Multidisciplinary Course, AEC – Ability Enhancement Course, SEC – Skill Enhancement Course, VAC – Value Added Course



**PROGRAM STRUCTURE (UNDER NEP) FOR SECOND YEAR OF B.COM.**

<b>SEMESTER III</b>			
<b>Sr. No.</b>	<b>Category</b>		<b>Credits</b>
1	Major (Core) Course	COM-200 Public Economics	4
2	Major (Core) Course	CCA-201 Methods of Costing I	4
3	Minor Courses	COM-212 Business Law	4
4	Multidisciplinary Course	To be opted from approved list received from Goa University	3
5	Ability Enhancement Course	To be intimated from the available AE Courses approved by the respective BoS	2
6	Skill Enhancement Course	COM-243 Personal Financial Planning	3
<b>Total</b>			<b>20</b>

<b>SEMESTER IV</b>			
<b>Sr. No.</b>	<b>Category</b>		<b>Credits</b>
1	Major (Core) Course	COM-202 Fundamentals of Macroeconomics for Business	4
2	Major (Core) Course	CCA-203 Methods of Costing II	4
3	Major (Core) Course	COM-204 Indirect Taxes	4
4	Major (Core) Course	CCA-205 Marginal Costing	2
5	Minor VET Course	COM-222 Corporate Law	4
6	Ability Enhancement Course	To be intimated from the available AE Courses approved by the respective BoS	2
<b>Total</b>			<b>20</b>

MC – Multidisciplinary Course, AEC – Ability Enhancement Course, SEC – Skill Enhancement Course, VET – Vocational Education and Training (VET)

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**Detailed course subjects and structure will be updated as per the directives of Directorate of Higher Education / Goa University.**

**PROGRAM STRUCTURE (UNDER CBCS) FOR THIRD YEAR OF B.COM.**

<b>SEMESTER V</b>		
<b>Code</b>	<b>Subject</b>	<b>Credit</b>
CC-15	Industrial Management	4
CC-16	Indian Monetary & Financial System	4
DES-1	Cost Accounting Major- I- Cost Accounting I	4
DSE-2	Cost Accounting Major II - Cost Accounting II	4
DES-3	Cost Accounting Major III - Techniques of Costing	4
DSE-4	Cost Accounting Major IV- Management Accounting	4
DSE-8	Projects	--
<b>Total</b>		<b>24</b>

<b>SEMESTER VI</b>		
<b>Code</b>	<b>Subject</b>	<b>Credit</b>
CC-17	Human Resource Management	4
CC-18	International Economics	4
DSE-5	Cost Accounting Major V - Advanced Cost Accounting - I	4
DSE-6	Cost Accounting Major VI- Cost & Management Audit	4
DSE-7	Cost Accounting Major VII -Advanced Cost Accounting-II	4
DSE-8	Projects	4
<b>Total</b>		<b>24</b>

**SCHEME OF EXAMINATIONS FOR B. Com.****SCHEME OF EXAMINATION FOR THE FIRST/SECOND YEAR UNDER NEP**

As per the Goa University Ordinance for NEP – OA-38

**SCHEME OF EXAMINATION FOR THE THIRSD YEAR UNDER CBCS**

As per the Goa University Ordinance for NEP – OA-66



## **ELIGIBILITY FOR ADMISSION**

### **Eligibility for admission to Semester I and Semester II**

Eligibility for admission shall be as follows:

- I. The Higher Secondary School Certificate (Std. XII) examination conducted by the Goa Board / equivalent body, after successful completion of Grade 12 or equivalent stage of education according to Level-4.
- II. A student not covered under any of the above categories but desirous of seeking admission to the said course may apply to the University/ College. However, the Registrar along with Dean of concerned Faculty and Chairperson(s) of Board(s) of Studies of concerned subjects shall decide the eligibility.
- III. A student admitted for Semester-I/III/V shall be deemed eligible for admission to Semester-II/IV/VI.
- IV. A student migrating from another recognized University and desirous of direct admission to UG Programme shall be eligible for admission based on the earned Credits in the subject for which the admission is sought. This is subject to the provisions of the Academic Bank of Credits (ABC) Ordinance of Goa University. The Vice-Chancellor along with the Dean of concerned Faculty and Chairperson(s) of Board(s) of Studies of concerned subjects shall decide the eligibility.

## **ADMISSION PROCEDURE**

Students seeking admission to the College must submit their application in the prescribed form along with the following:

1. Five recent Passport Size Photographs.
2. Higher Secondary School Leaving Certificate (in Original with One self-attested Photo Copy).
3. Std. XII Marks Sheet (in Original with One self-attested Photo Copy).
4. Provisional Eligibility Certificate from Goa University (in the case of students from other Universities & Boards).
5. Relevant certificates/ documents for reserved seats if applicable.
6. No Objection Certificate (NOC) (in the case of students from other Colleges in Goa). Students migrating from another University/Board should also produce the Migration Certificate.
7. Compulsory to have an E-mail Id (Gmail account only).
8. Soft copy of candidate's passport size photograph and signature.
9. Parent / Guardian shall accompany the student during the admission process.



## **ADMISSION RULES**

1. Admission to any class is for the whole year. Students are required to pay the fees for both the semesters/trimester even if they discontinue their study at any time during the year.
2. Attendance at lectures and practical component is compulsory.
3. There shall be minimum attendance of **75%** per semester/trimester at lectures delivered and practicals conducted during the semester.
4. **Students who do not have the minimum attendance will not be allowed to appear for the SEE (BCA/B. Com.)**
5. **Students who do not have the minimum attendance will not be allowed to appear for the ETA (BBA)**
6. Students should note that passing of the lower class examination (i.e. F.Y. & S.Y.) from the College does not automatically result in admission to the next higher class (i.e. S.Y. & T.Y respectively). They must complete the procedure for admission and pay the prescribed fees.
7. The Principal reserves the right to refuse admission to a student whose past record and conduct were considered unsatisfactory.
8. **Date of Commencement of Semester/Term (BBA/BCA/B.Com.): 21<sup>st</sup> June 2024.**
9. Admission to Foreign Students: A student of Non-Indian nationality should apply for admission to the College through the Embassy/High Commission of his/her country in India and the Goa University. He/she must obtain an Eligibility Certificate from Goa University on payment of US \$50 & submit the same to the College along with the Admission Form.

Foreign students will be given admission only if their passport contains a provisional student's visa and if they produce their AIDS Test Certificate obtained from the competent authorities.

## **RESERVATION POLICY FOR ADMITTING STUDENTS**

- Schedule Caste (SC) : 02 %
- Schedule Tribes (ST) : 12%
- Other Backward Classes : 27%
- Physically Disabled : 04%
- EWS : 10%

## **SEATS ALLOTTED FOR EACH COURSE AND COURSE DURATION**

Course	No. of Seats Allotted
BBA	60
BCA	40
B.Com.	60

**RULES FOR CANCELLATION OF ADMISSION & REFUND OF FEES**

a) If a student chooses to withdraw from the programme of study in which he/she enrolled, the following five-tier system shall be followed for the refund of fees remitted by him/her.

Sr. No.	Point of time when notice of withdrawal of admission is served to the College	% of refund of Aggregate fees*
1	15 days or more before the formally notified last date of admission.	100%
2	Less than 15 days before the formally-notified last date of admission.	90%
3	15 days or less after the formally notified last date of admission.	80%
4	More than 15 days but less than 30 days after formally notified last date of admission.	50%
5	More than 30 days after formally notified last date of admission.	00%

\* (Inclusive of tuition fees and non-tuition fees but exclusive of Caution Deposit and Security Deposit)

b) Caution Deposit and Security Deposit shall be refunded in full.

c) In case of (1) in the table above, 5% of the fees paid by the student, subject to a maximum of Rs. 5000/- shall be deducted as processing charges from the refundable amount.

d) Fees shall be refunded to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

e) The fees of students who have already been admitted to a programme of the College and have paid the fees and are subsequently admitted to another programme shall have to pay the fees for the final admission and claim the refund of fees paid earlier, in which case no administrative charges shall be deducted from fees paid earlier by the student.

However, if the fees payable for both the programmes are the same, the fees paid earlier shall be transferred to the final programme where admission is sought.

f) All other cases of the refund of the fees will be decided on case to case basis.

**RULES & REGULATIONS**

Students should note that all admissions are provisional and subject to confirmation of Enrolment Registration / Eligibility by Goa University. The College authorities will not be responsible for denial of eligibility by the University.

**GOA UNIVERSITY REGISTRATION**

Students passing H.S.S.C Examination from Goa Board and seeking admission to the F.Y. BBA/BCA/B.COM class will simultaneously submit their application for Registration in Goa University through the Principal in the Prescribed Form, along with the necessary Registration Fees. The Application must be accompanied by the Original Statement of Marks with One photo copy of the same.



## **ELIGIBILITY CERTIFICATE (Candidate from other State Board/University)**

### **Procedure for issue of Eligibility/Provisional Eligibility Certificate**

- i) In respect of those students who are from any other University other than Goa University, or any Board other than the Goa Board of Higher Secondary Education, submission of Eligibility/Provisional Eligibility Certificate issued by Goa University is necessary at the time of admission.
- ii) The University will issue an Eligibility Certificate to those students who submit all the required documents at the initial stage, viz. (a) Copy of Mark sheet (b) Copy of Passing Certificate (c) Original Migration Certificate along with the filled-in application form and payment of fees of Rs. 500/-.
- iii) Students who are unable to submit all the required documents will be issued, on scrutiny, Provisional Eligibility Certificate, provided the students produce a Copy of Mark sheet (internet copy attested by the School is also accepted), along with the filled-in application form and payment of fees of Rs. 500/-.

Cases of students under category (iii) above are to be forwarded to the University through the College for confirmation of eligibility, on or before November 30<sup>th</sup> of the academic year on compliance of all other conditions stated in the Provisional Eligibility Certificate along with the Original Migration Certificate and Copy of Mark sheet(s)/ Passing Certificate/Degree Certificate (duly certified by the Principal/Head of the Department). Students under this category must therefore submit these documents in the College Office **on or before October 30<sup>th</sup> of the academic year** to ensure that they receive the Final Eligibility Certificate in time.

They must subsequently submit a Final Eligibility Certificate from Goa University **before the Semester II Semester-End Examination (B.C.A./B.Com.) or before the Term III Term-End Examination (BBA)**, failing which their result will be withheld.

## **TRANSFER CERTIFICATE**

Students from other colleges affiliated to the Goa University seeking admission to this College must produce a **NO OBJECTION CERTIFICATE (N.O.C)** from the college last attended, without which they will not be admitted. Subsequently, they should apply for a **TRANSFER CERTIFICATE** in the prescribed form, which is available in the College Office and pay the T.C. Fee of Rs.50/- to the College last attended, failing which their admission is liable to be cancelled.

## **MIGRATION CERTIFICATE (Candidate from other State Board/University)**

Students passing H.S.S.C Examination conducted by a Board other than Goa Board will have to obtain a Migration Certificate from the said Board so as to enable them to obtain Eligibility from Goa University and submit to the college office on or before the date notified by the college.



## **SCHOLARSHIPS AND SCHEMES**

### **1. FEE WAIVER SCHEME FOR SC/ST STUDENTS PURSUING HIGHER EDUCATION**

#### **A. Details of the scheme**

The beneficiaries under the scheme shall be entitled to receive full waiver of the fees supposed to have been paid by them in the institutions where they have sought admissions.

#### **B. Eligibility**

- a. The student should have been born in Goa or resident of Goa for at least last fifteen years.
- b. He / She must have passed his/her qualifying examination from any of the institutions located in Goa.
- c. He/she should have been belonging to SC/ST community of Goa.

#### **C. Commencement of the scheme**

The Scheme came into operation from academic year 2012-13. Those students who are enrolled for First Year of their Degree/PG Courses are entitled to the benefits under the Scheme.

#### **D. Amount of fee waiver**

The amount of fee waiver provided to the eligible students shall consist of Tuition fees, Library fees, Laboratory fees and Development fees, if any. All other charges and fees would be borne by the concerned student.

#### **E. Application procedure**

Applications under the Scheme shall be submitted in the format hosted on the website.

### **2. DAYANAND BANDODKAR SCHEME FOR HIGHER EDUCATION FOR ORPHANS**

#### **A. Details of the scheme**

The beneficiaries under the scheme shall be entitled to receive full waiver of the fees paid by the beneficiary in the institutions where they have sought admissions.

#### **B. Eligibility**

- a. The student should have been born in Goa or resident of Goa for at least last fifteen years.
- b. He / She must have passed his/her qualifying examination from any of the institutions located in Goa.

#### **C. Commencement of the scheme**

The Scheme shall come into operation from academic year 2012-13. Those students who are enrolled for First Year of their Degree/PG Courses are entitled to the benefits under the Scheme.

#### **D. Amount of fee waiver**

The amount of fee waiver provided to the eligible students shall consist of Tuition fees, Library fees, Laboratory fees and Development fees, if any. All other charges and fees would be borne by the concerned student.

#### **E. Application procedure**

Applications under the Scheme shall be submitted in the format hosted on the website.

### **3. POST MATRIC SCHOLARSHIP TO SC/OBC/EBC STUDENTS\*:**

#### **A. Eligibility Criteria**

Students belonging to Scheduled Castes OR Other Backward Caste OR Economically Backward Class are eligible to Post Matric Scholarship.



**B. Family income ceiling will be as follows:**

- a. SC – Rs. 2.50 lakh per annum (valid for 3 years from the date of issue)
- b. OBC – Rs. 1.50 lakh per annum (valid for 3 years from the date of issue)
- c. EBC – Rs. 1 lakh per annum (valid for 3 years from the date of issue)

**4. POST MATRIC SCHOLARSHIP GAGAN BHARARI SHIKSHA YOJANA AND MERIT BASED AWARD TO ST STUDENTS\*:**

**A. Eligibility Criteria**

- a. Students belonging to Scheduled Tribes Communities are eligible to Post Matric Scholarship.
- b. Scholarship available to the students whose family income from all sources does not exceed Rs. 2,50,000/- per annum.

**5. POST MATRIC SCHOLARSHIP FOR STUDENTS BELONGING TO THE MINORITY COMMUNITIES\*: (Muslim, Sikhs, Christians, Buddhists, Jain and Zoroastrians (Parsi))**

**A. Eligibility Criteria**

- a. Students belonging to the minority communities are eligible to Post Matric Scholarship.
- b. Students should score more than 50% marks in the previous final examination.
- c. In case of students of class 1, the income criteria only would be applicable. The family income from all sources of the student's parents or guardian should not exceed Rs. 2,00,000/- per annum.
- d. Inter –selection weight age is to be given to poverty rather than marks.
- e. A scholarship holder under this scheme will not avail of any other scholarship/stipend for pursuing the same course.
- f. Scholarship will not be given to more than two students in a family.

**6. BURSARY SCHEME FOR ALL STUDENTS\*:**

**A. Eligibility Criteria**

- a. This scholarship is for students who are studying in class 11, 12, Graduate, Postgraduate, Technical or Vocational courses, MPhil or PhD. Students must have secured at least 50% marks or equivalent in the previous examination.
- b. The annual income of both parent(s)/ guardian taken together is less than 3,00,000/- shall be eligible.

**7. STUDENTS' AID FUND**

**A. Eligibility Criteria**

- a. The income of the parents of the applicant should not exceed Rs. 2.00 lakh per annum.
- b. Students should not be failure at previous semester examination.
- c. Students should not be in receipt of any other scholarship/ assistance except merit scholarship.
- d. They should provide the bank account no. to transfer the amount directly to their account through NEFT.
- e. If siblings are applying for this scheme, only one of the sibling can take benefits of the scheme.





**\*NOTE:** As per norms and conditions laid by Government of Goa, Directorate of Higher Education, Directorate of Tribal Welfare / Social Welfare. For any further queries kindly refer to the respective departmental websites.

## **8. POST-MATRIC SCHOLARSHIP FOR STUDENTS WITH DISABILITIES**

### **A. Eligibility Criteria**

- a. The scholarships are open to nationals of India only
- b. Students with disabilities with 40% and above
- c. Maximum of two children with disabilities of the same parents will be entitled to receive benefits of the scheme. Provided in case the second child is a twin, then he/she is admissible to both the twin.
- d. Scholarships for studying in any class will be available for one year only.
- e. A scholarship holder under this scheme will not hold any other scholarships / stipend.
- f. Income should not exceed Rs. 2,50,000/-

## **9. POST MATRIC SCHOLARSHIP FOR SC STUDENTS (ALL STATES)**

### **A. Eligibility Criteria**

- a. The scholarships are open to Nationals of India only.
- b. Students belong to Scheduled Castes of Indian nationals.
- c. Should have passed the Matriculation or Higher Secondary or any higher examination of a recognized University or Board of Secondary Education will be eligible.
- d. Scholarships will be paid to the students whose parents/guardians' income from all sources does not exceed Rs 2,50,000/- (Rupees Two lakh Fifty thousand only) during the last Financial Year Income certificate is required to be taken once only i.e. at the time of admission only to courses which are continuing for more than one year. The income certificate shall be issued by the Authority as decided by the State Government.
- e. Candidates who, after passing one stage of education are studying in the same stage of education in a different subject e.g. Intermediate Science after Intermediate Arts or B.Com after BA. or MA in one subject after MA in other subjects will not be eligible.
- f. A scholarship holder under this scheme will not hold any other scholarship/stipend if awarded any other scholarship/stipend, the student can exercise his/her option for either of the two scholarships/stipends whichever is more beneficial to him/her and should inform the awarding authority through the Head of the institution about the option made

## **10. CENTRAL SECTOR SCHEME OF SCHOLARSHIP FOR COLLEGE & UNIVERSITY STUDENTS**

### **A. Eligibility Criteria**

- i. Students who are above 80th percentile of successful candidates in the relevant stream from the respective Board of Examination in Class XII of 10+2 pattern or equivalent;
- ii. Pursuing regular degree courses and not correspondence or distance mode or pursuing Diploma courses;
- iii. Pursuing courses at colleges/institutions recognized by All India Council for Technical Education and respective Regulatory Bodies concerned;



- iv. Not availing benefit of any other scholarship schemes including State run scholarship schemes/ fee waiver & reimbursement scheme;
- v. Students with gross parental/family income upto Rs. 4.5 lakh per annum are eligible for scholarship under the scheme. Income certificate will be required only for the fresh applicants;
- vi. Student changing his/ her college/institute of study will be allowed to continue/renew the scholarship provided the course of study and the institution is having valid AISHE Code; The AISHE code can be checked in the portal <https://aishe.gov.in/aishe/aisheCode>
- vii. Students who missed to apply for renewal of application online on NSP will be allowed to apply for renewal of scholarship for subsequent year on NSP, if he/she fulfils eligibility condition for renewal;
- viii. For renewal of scholarship in each year of study, besides getting at least 50% marks in the Annual Examination, maintenance of adequate attendance of at least 75%, will also be the criteria. Complaints against the student regarding any in disciplined or criminal behaviour including any complaints of having indulged in ragging, will lead to forfeiture of scholarship; ix. Beneficiaries/ Applicants under the scheme must apply online in the National Scholarships Portal ([www.scholarships.gov.in](http://www.scholarships.gov.in)) for the fresh/ renewal scholarships. Fresh/Renewal applications sent directly to the Ministry of Education shall not be accepted.

## **11. BLUE CROSS LABS SCHOLARSHIP**

### **A. Eligibility Criteria**

- i. Students should score more than 60% marks in the previous final examination.
- ii. A scholarship holder under this scheme will not hold any other scholarships / stipend.
- iii. Income should not exceed Rs. 2,50,000/-

## **12. GAGAN BHARARI SHIKSHA YOJANA AND MERIT BASED AWARD**

### **A. Eligibility Criteria**

- i. Students belonging to Scheduled Caste and Dhangar Communities are eligible to Gagan Bharari Shiksha Yojana and Merit based Award.
- ii. Scholarship available to the students whose family income from all sources does not exceed Rs. 2 lakh per annum.
- iii. Birth certificate/proof as Goan origin



## **LIBRARY**

### **About Library**

The Department of Library and Information Science of SPES's Goa Multi-Faculty College of Commerce, Computer Application & IT and Business Administration, Dharbandora-Goa was established in the year 2013. Since then the library has made consistent progress in terms of the collection of books, periodicals, CDs, E-resources, and services and has provided Infrastructure

The Library uses KOHA Software for its automation and follows Open Access. All the documents in the library are bar-coded. Visit the online resources page of the library website for access to available e-resources that are either available for free or subscribed through the INFLIBNET N-list.

### **Purpose**

The purpose of a library is to freely disseminate knowledge. Our library is therefore operated on a need-based approach rather than the usual rules-based treatment given to students everywhere. We allow open access to the collection, exhibitions and through information literacy, we encourage students to read books and access e-resources.

### **Objectives**

- Enrich collection
- Optimum utilization of existing resources
- Adding to the readership number every year
- Enhancing reading habits in students and staff
- Promote the library as a vibrant learning unit
- Promoting the use of ICT
- E-governance in the library

### **Collaboration with other libraries:**

- Developing Library Network (DELNET), New Delhi
- Renuka College, Nagpur
- National Digital Library of India (NDLI)

### **Facilities available**

- Book Bank
- Internet
- Reprographic
- Online Public Access Catalogue
- Scholar Card



- Social Card

### **Services Offered**

- Computerized user-friendly database
- Computerized Issue-return
- Reference and Referral Service
- Indexing Service
- Current Awareness Services
- Bibliographic Services
- Selective Dissemination of Information
- Information Literacy
- Book Exhibitions
- WhatsApp notifications on new arrivals and current updates
- Digital Library
- Photocopy and Printing

### **Best Practices of the Library**

- Library Brochure
- Creation and maintenance of Library Website
- Library user Award
  - Best User Award
  - Best Reader Award
- Remote Access to e-Resources through OPAC
- User Orientation Programme
- Information Literacy Programme
- Faculty Profiles in Indian Research Information Network System

### **General Rules**

While using the library, please ensure to:

- Scan your ID Card at visitor's counter every time.
- Keep your bags and other belongings at the property counter near the entrance
- Do not carry any personal or issued books in the stack area
- Maintain absolute silence and strict discipline in the reading hall
- Keep your mobile phone on silent mode.



- Do not carry eatables in the library.
- Follow instructions given by the College Librarian or the staff at the counter.
- The librarian reserves right to recall a borrowed book at any time without giving any reason from the borrower
- Re-shelving of used library materials will be done by the library staff only.
- Each student shall obtain a No dues certificate from the library after returning all the books issued, surrendering the borrower's cards, and paying outstanding dues, if any, at the end of the academic year.

### **While taking membership**

- All bonafide students can take membership free of cost
- All Teaching staff can take membership
- Outsiders can go through the collection in the library premises with Librarian's permission

### **While borrowing and returning books**

- One book for first-year students, two books for second-year students, and three books for third-year Students (per week) will be issued against their I-Card
- Check the book at the time of issuing. In case of any defect or damage, please inform the library staff.
- Return the issued book on or before the due date
- Renewal is compulsory before the due date otherwise fine will be charged at Rs. 2/- per textbook
- Bookmarked REFERENCE" /Journals, magazines & projects will not be issued outside the library
- In case of loss or damage of book, replacement of book has to be made by the user

### **Collection:**

- Books : 4272
- Periodicals and Online : 29
- Newspapers : 10
- E\_Journals : 6,000+ under N-LIST
- E\_Books : 1,99,500+ under N-LIST and 6,00,000 through NDL
- 3,50,00,000+ Books available for loan through DELNET
- 1,00,000+ list of Journals through DELNET
- 5,000+ Full-text E-journals through DELNET
- 1,00,000+ Thesis/Dissertations through DELNET



## **Library Website**

Website - <https://gmfclibrary.weebly.com/> contains information about the library

## **Library Timings:**

**Monday to Saturday: 09.00 am to 06.00 pm.**

**Issue and return timings: Monday to Saturday: 09:15 am to 05.45 pm.**

**Printing & Photocopying facility will be available in college library for the benefit of the students:**

**Time: 10:00 am to 11:00 am and 03:00 pm to 04:00 pm.**

## **CLUBS AND ASSOCIATIONS**

### **SPORTS**

At Goa Multi-Faculty College, we provide a range of opportunities for the students to explore and develop their skills, talents and aspirations alongside their academic subjects. This enables the students to gain confidence, enjoy learning and broaden their experiences. We also provide students with scientific training in various sports to prepare them for various inter collegiate, state and national level competitions. The aim of the college is to ensure holistic development of the student.

The college encourages the students to represent the State and Goa University in various games. Many of our students have represented Goa in Cricket, Handball, Netball, Volleyball, Rope Skipping and Karate. Students have also represented Goa University in Volleyball and Cricket. At the inter collegiate level we have medal winners in Cross Country, Judo and Lawn tennis and Medallists' in athletics events like 10000m run, 400m run and Triple Jump. Training and coaching is provided for the same.

### **SPORTS' AWARDS**

The college has been consistently performing well in the sports arena. The students are rewarded for their performances at the end of each academic year. The awards that are given to the students are:

- Best Sportsperson (Male)
- Best Sports Performer (Male)
- Upcoming Sportsperson (Male)
- Best Sports Volunteer
- Best Sportsperson (Female)
- Best Sports Performer (Female)
- Upcoming Sportsperson (Female)

### **SPORTS' COUNCIL**

Sports' Council is formed to enhance the leadership skills and talents of the students in various sports activities. We organize Inter Class and Inter Department competitions for students and teachers, and discussions on various sports related matters.

The Sports Council Committee which governs sports activities, consists of the following:

- a) **President** Principal of the College (Ex-officio President)



- |                                       |  |
|---------------------------------------|--|
| b) <b>Secretary</b>                   | College Director of Physical Education and Sports  |
| c) <b>Teacher Advisor</b>             | Nominated by the Principal   |
| d) <b>Sports Secretary</b>            | To be selected from among the students   |
| e) <b>Sports Class Representative</b> | To be nominated by the College Director of Physical Education and Sports along with the Sports' Advisory Committee |

The major activities of the Sports Council consist of organization of Inter-Collegiate, Inter-Department and Inter-Class sports events, as well as, preparation of teams for participation in various Inter-Collegiate Sports activities.

### **STUDENTS' COUNCIL**

The Students' Council is constituted according to the Goa University Rules with the following key aims and objectives

- To promote the all-round development of the students of the College.
- To organize co-curricular and extra-curricular activities of the College.
- To discuss any suggestions, plans of action, resolutions, issues etc. pertaining to the general welfare of the student community of the College.

The Council consists of:

- |   |   |
|---|---|
| a) <b>President</b>   | Principal of the College (Ex-Officio President)     |
| b) <b>Teacher Advisor</b>   | A Teacher of the College nominated by the Principal |
| c) <b>General Secretary</b>   | To be elected from among the students.              |
| d) <b>Cultural Secretary</b>  | To be elected from among the students.              |
| e) <b>Sports Secretary</b>  | To be elected from among the students.              |
| f) <b>Lady Student Representative</b>   | To be elected from among girl students.             |
| g) One from each of the following categories from each class/division, as applicable: |   |
| i) <b>Class Representatives:</b>  | One elected from their respective Class             |
| ii) <b>Division Representatives:</b>  | One elected from their respective Division          |

### **NATIONAL SERVICE SCHEME (NSS)**

National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports. It provides opportunity to the student youth of 11th & 12th Class of schools at +2 Board level and student youth of Technical Institution, Graduate & Post Graduate at colleges and University level of India to take part in various government led community service activities & programmes. The sole aim of the NSS is to provide hands on experience to young students in delivering community service.

All the youth volunteers who opt to serve the nation through the NSS led community service wear the NSS badge with pride and a sense of responsibility towards helping the needy.

#### **Benefits of Being a NSS Volunteer:**



An NSS volunteer who takes part in the community service programme would either be a college level or a senior secondary level student. Being an active member, these student volunteers would have the exposure and experience to be the following:

1. An accomplished social leader
2. An efficient administrator
3. A person who understands human nature

Volunteers who complete minimum 60 hrs in a semester will be eligible for 10 grace marks and those volunteers attending the 7 days residential special camp would be eligible to get 5 additional grace marks.

### **COLLEGIATE STUDENT GRIEVANCE REDRESSAL COMMITTEE**

A complaint by an aggrieved student relating to a Department / Institution shall be addressed to the Student Grievance Redressal Committee constituted in the Institute.

Following is the composition of the said committee:

<b>Sr. No.</b>	<b>Name of the Faculty</b>	<b>Designation</b>
1.	Prof. (Dr.) Shaikh Mohammad Parvez Al-Usmani (Professor & Principal)	Chairman
2.	Mr. Eknath Shriodkar	Member
3.	Mr. Rajendra Gounder	Member
4.	Dr. Subasish Mohanty	Member Secretary
5.	Mr. Prasad Kamat	Secretarial Staff

The term of the committee is for two years except member at Sr. No. 4 and his/her term is till the end of the academic year.

### **INTERNAL COMPLAINT'S COMMITTEE (IC)**

The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 came into force after it was passed in the Parliament of India. IC is enacted to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto. Women's security at the workplace will improve their participation in work, resulting in their economic empowerment and inclusive growth.

The IC is constituted in accordance with UGC Regulations, 2015 read with Sexual Harassment of Women at Workplace Act, 2013 to deal with complaints relating to Sexual harassment at the work place.

The Committee actively organizes sensitization programmes every year and invites participation from among the staff and students by involving them in various activities like talks, etc., on related theme. Any Female student, faculty member or non-teaching staff member of the college can seek redressal from the IC.





The IC of the College consists of the following members with the following composition tenable for a period of three academic years from 2021-22 to 2023-24 & the tenure of member students (Sr. No. 07 to 09) shall be of one academic Year:

### Internal Committee (IC)

Sr. No	Member	Designation	Position in I.C.
01	Ms. Deepa Fernandes	Associate Professor in Zoology, PES's College of Arts and Science, Ponda Goa	Chairperson
02	Ms. Sonam Gondlekar	Assistant Professor	Member
03	Ms. Kalpita Naik	Assistant Professor	Member
04	Mr. Prasad Kamat	Head Clerk	Member
05	Ms. Chandrika Naik	Laboratory Assistant	Member
06	Ms. Ketaki Parob Gadekar	Founder and President of "WOW – Wonders of Outstanding Women Foundation, NGO	Member
07	Ms. Shagan Babulo Parwar	Student, SY B.COM	Member

### ANTI-RAGGING CELL

The college remains strongly committed to providing a safe learning environment for our students. With this view in mind, the college has formulated an Anti-Ragging Committee and an Anti-Ragging Squad and the institution adheres to other recommendations put forth in the UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009.

### Composition of Anti-Ragging Cell

Sr. No	Members	Designation
1	Prof. (Dr.) Shaikh Mohammad Parvez Al-Usmani (Professor & Principal) -	Convenor
2	Ms. Sandhya Joseph	Co-Convenor till 09-03-2024
3	Ms. Kalpita Naik	Member
4	Mr. Eknath Khedekar	Media Representative
5	Mr. Nitesh Kankonkar, PSI	Representative from Police Administration
6	(Social Worker)	Social Worker



7	Shri. Surendra Gaonkar Ak, Office of Deputy Collector, Dharbandora Goa	Representative from Civil Administration
8	(Member from PTA)	Member from PTA (Parent)
9	Mr. Prasad Kamat	Administrative Staff
10	Mr. Virendra Jaiswal	Administrative Staff
11	Ms. Chandrika Naik	Secretarial Staff
12	Mr. Dinesh Jaydev Patil	General Secretary
13	Ms. Arshiya Mainoddin Mulla	Ladies Representative
14	Mr. Divesh Dnyaneshwar Naik - Member	Student Representative
15	Ms. Urpita Sudesh Gawde - Member	Student Representative

Students are requested to read through the UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009.

Anti-Ragging Affidavit can be filled online at the link given below:

<https://amanmovement.org/registration/public/amanmovement/Affidavit.php#>

Students are encouraged to visit <https://www.antiragging.in/Home.aspx> for further information.

### **The Anti-Ragging Squad**

Sr. No	Members	Designation
1	Prof. (Dr.) Shaikh Mohammad Parvez Al-Usmani (Professor & Principal (Convenor))	Convenor
2	Ms. Sandhya Joseph	Co-Convenor till 09-03-2024
3	Mr. Rajendra Gounder	Member
4	Ms. Prashanti R. Bhamaikar	Member
5	Ms. Chaitali Budhaji Majik	Member
6	Ms. Siddhangi Manoj Naik	Member
7	Ms. Manisha Dharmu Velip	Member
8	Mr. Sanket Jotkar	Member
9	Mr. Girish Gaonkar	Member
10	Mr. Virendra Jaiswal	Administrative Staff



11	Ms. Chandrika Naik	Secretarial Staff
12	Mr. Dinesh Jaydev Patil	General Secretary
13	Ms. Arshiya Mainoddin Mulla	Ladies Representative

**Note:**

1. The Anti-Ragging Cell and Anti-Ragging Squad shall perform the functions as required under UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (Under Section 26 (1)(g) of the University Grants Commission Act, 1956) .
2. The Anti-Ragging cell needs to conduct a minimum of 07 surprises raids per week.

**RAGGING IS STRICTLY BANNED. ANY STUDENT FOUND INDULGING IN RAGGING SHALL BE PUNISHED AS PER THE RULES. THE STUDENT MAY EVEN BE EXPELLED FROM THE COLLEGE.**

**OTHER CELLS/CLUBS /COMMITTEES OF THE COLLEGE**

1. Internal Quality Assurance Cell
2. Research Cell
3. College NAAC Cell
4. Career Guidance & Placement Cell
5. Women's Cell
6. Parent Teachers Association
7. RTI Committee
8. Academic Audit Committee
9. Internship Cell
10. Alumni Association
11. Industry Connect Cell
12. Sport Advisory Committee
13. Students' Mentoring Committee
14. AISHE
15. ISO Committee
16. Landscaping and Gardening Committee
17. Cultural Club
18. Nature Club
19. Finance Club
20. Marketing Club
21. HR Club
22. IT Club
23. Eco-Club
24. Red Ribbon Club
25. Value Education Cell



## **CODE OF CONDUCT FOR STUDENTS**

1. Students **must wear their Identity Card compulsorily** while in the college premises.
2. **Consumption of tobacco, drugs, liquor and all other banned substances, and smoking are strictly prohibited** in the college including its campus and also in buses arranged for the students by the college.
3. Students are **not allowed to use cell phones** during lecture hours, except for curriculum if permitted by the concerned teacher.
4. Use of **chewing gums or any eatables** during class hours or guest lectures is strictly not allowed.
5. Students should arrive to college on time. Students are **not permitted to leave** college before their scheduled time without the permission of the Principal.
6. **Students are not allowed to carry any eatables in Computer Labs.**
7. Students shall keep **minimum required attendance** as stipulated by the Goa University Ordinance.
8. Students using two-wheelers to come to college should use helmets and have their helmet locked to their vehicle and should have a valid driving license, though students are expected not to use vehicles to come to college, except for unavoidable reasons with the permission of the authority.
9. Students should not litter classrooms, College area, campus and buses arranged by the college.
10. Students must abide by the norms of decorum and respect members of the staff and fellow students. Students have to be courteous and respectful to teachers/staff at all times. Students should not indulge in any arguments with teaching and non-teaching staff.
11. Utmost care should be taken to ensure that there is no danger posed and/or no damage is caused to the College property and Students/Staff of the college.
12. Students should be appropriately and modestly dressed.
13. Uniform (if applicable) is must for presentations and Guest Lecture sessions, and any other College program/function.
14. Students representing the college in Competitions, Field Visit etc. should be in proper uniform/dress, wearing ID Card etc., as the case may be.
15. It is obligatory on the part of students to read the College Notice Boards and check the College Website every day to take note of announcements that are put up/ uploaded on timely basis.
16. No outsider should be invited to attend classes, functions and programs of the College without the prior permission of the Principal.
17. In case students have a complaint/issue, the same should be brought to the notice of the concerned authority. In case of individual complaints, students are advised to discuss the same with their class mentor. If students have some urgent complaints, then they **should mail it to the Principal/College** on [gmfcgoa2013@gmail.com](mailto:gmcgoa2013@gmail.com) .



18. No group representation will be entertained. Class Representative (CR) should represent the issues of their respective class.
19. No student shall remain absent for tests, assessment and examinations without the prior permission of the Principal or shall inform immediately on joining the college.
20. Attendance for Guest Lectures, Workshops, Seminars, and Conferences is compulsory for all the students.
21. Loitering in the campus is strictly disallowed.
22. Any slang/foul language, vulgarity, or abusive comments within the campus will not be tolerated.
23. No students are allowed to post on any Social Media about any issue(s) regarding teaching staff / non-teaching staff / students /college.
24. All students must be regular and punctual for lectures, practical sessions, tests, examinations and other academic sessions.
25. Copying, cheating etc. in any exams is strictly prohibited and will be dealt with as per the University Rules.
26. Ragging and sexual harassment are strictly banned in the college and will be dealt with as per Goa University rules.
27. Participation in any activity including Sports, Cultural NSS, NCC events arranged by the college on the behalf of the college is purely voluntary and in case of any mishap during the event or during the transit for the event, the college or its authority shall not be held responsible for the same.
28. Male students are not allowed to wear earrings or ear studs while in college campus.
29. Any Rules and Regulations, in addition to the above, notified separately from time to time by way of circulars and/or notices will be binding on the students.

**Student/s violating any of the above rules will attract strict action as per the rules. If Student/s is/are found violating the rules repeatedly/or found indulging in gross misconduct, stern action will be initiated against the concerned and it may lead to suspension and/or rustication and/or denial of future admission.**



## **IMPORTANT INSTRUCTIONS FOR ADMITTED STUDENTS**

1. Students will be issued a fresh college ID-Card every academic year.
2. Students shall surrender their college ID-Card, library card and all belongings of the college at the end of every academic year.
3. Students shall retain their fee challans till they pass out from the college so as to apply for refund if any.
4. Refund for Library Fees / Laboratory Fees / Caution Money (if any) shall be applied for positively within 3 months after leaving the college.
5. Students shall apply for the refund of the examination fees in case they are not appearing for the SEE/ETA Examination.

Students are expected to help the college with their constructive suggestions, views, ideas, acts and other enabling means for the further development and progress of the college.

**Note: Activity Schedule will be notified based on instructions of competent authorities as and when received.**

## **IMPORTANT INSTRUCTIONS FOR FIRST YEAR ADMISSION**

1. Admissions will be done on SAMARTH e-gov Portal.
2. Each candidate applying for UG program is required to register only once on the SAMARTH portal.
3. The online application process will commence from 27<sup>th</sup> May 2024, 11:00 AM onwards.
4. The first round of the online application process will remain open until 7<sup>th</sup> June 2024, midnight.
5. The interested applicant should apply through DHE portal <https://www.dhe.goa.gov.in> or link available on college website [www.gmfc.ac.in](http://www.gmfc.ac.in).
6. However, payment of admission fees will be handled by the college through online mode.
7. Applicants who have passed, appearing for, or are awaiting their 12<sup>th</sup> standard results shall be eligible to apply for the UG programs.
8. The online application process is free of cost.



9. **Date of Entrance examination and/or Personal Interview for admission, if applicable (B.C.A & B.B.A), will be notified on the college website.**
10. **The admissions to the BCA Programme/merit list shall be drawn based on 60% weightage for entrance test scores and 40% weightage for the scores in 12th standard or equivalent.**
11. **The admissions to the BBA Programme/merit list shall be drawn on based on 50% weightage for entrance test scores (conducted by college)/ UGAT, 30% weightage for Personal Interview and 20% weightage for the scores in 12th standard or equivalent.**
12. **The Date of the Entrance test will be notified on the college website.**
13. **A help desk is available at the college to assist students in filling out the online application form.**
14. **Merit list/admission will be drawn adhering to reservation policy of the Government of Goa.**

**FOR ANY ADMISSION-RELATED QUERIES, PLEASE CONTACT:**

**ADMISSION COMMITTEE:**

Mrs. Kalpita Naik - 8767161272

Mrs. Sonam Gondlekar - 7588441040

Mr. Sandesh Gaonkar - 9404428614

**COLLEGE ADMISSION HELPDESK:**

Mr. Prasad Kamat – 9673123062

Ms. Ruchi Kuttikar – 9405490757

Ms. Ujwala Gaonkar- 9637619781

**Note: Any update regarding further/additional rounds, if any, for admissions will be made available on college website.**